

## **APPLY FOR A GRANT TO BENEFIT THE NONPROFIT ORGANIZATION OR SCHOOL WHERE YOU VOLUNTEER**

CVS Caremark colleagues who volunteer regularly at a nonprofit organization may be eligible to apply. Challenge grants result in financial support for hundreds of charities each year. CVS Caremark Volunteer Challenge Grants are made possible by CVS Caremark Charitable Trust, Inc.

We believe that the CVS Caremark colleagues represent a great resource to their communities, and we are proud to support the organizations where colleagues volunteer. The goal of the CVS Caremark Volunteer Challenge Grant Program is to support our colleagues' efforts in the communities where they live and work in the following areas:

- Pre-K-12 Education
- Health Care or Health-Related Efforts
- Community Improvement (e.g., community clean-up, park renovations, or building playgrounds)
- Disaster Relief or Housing Construction for the Underserved
- General Community Support (e.g., food banks, soup kitchens, homeless shelters or agencies that provide social services to the underserved)
- Programs that Benefit Children with Disabilities

### **Who is eligible to apply?**

- The applicant must be a permanent full-time or part-time colleague of CVS Caremark.
  - Applications can only be submitted after 50 percent of the required volunteer hours have been completed.
  - Before submitting an application for a Charitable Walk Grant, the walk event must be completed and pledges received.
  - The full 25 hours (for an individual application), 50 hours (for a team application) or charitable walk event must be completed by November 30, 2010.

### **What size grants are being offered to the nonprofit organization?**

- *Charitable Walk Grant* – \$300
- *Individual Grant* – \$500
- *Team Grant* – \$1,500

### **What are the qualifications of a Walk, Individual or Team Grant?**

- *Charitable Walk Grant* – Twelve or more CVS Caremark colleagues participate in a fundraising walk to support a nonprofit organization/school. Please note: each walk member must raise a minimum of \$50 in pledges. Only one grant will be awarded for each walk event. CVS Caremark colleagues may apply for one charitable walk grant per calendar year. Walk event must take place from January through November 30, 2010.
- *Individual Grant* – A CVS Caremark colleague volunteers a minimum of 25 hours at one nonprofit organization/school from January through November 30, 2010.
- *Team Grant* – Five or more CVS Caremark colleagues volunteer a minimum of 50 hours at one nonprofit organization/school from January through November 30, 2010.

# 2010 CVS Caremark Volunteer Challenge Grants

## **Can I apply for more than one grant from January 1 through November 30, 2010?**

No, each eligible CVS Caremark colleague may apply for one grant per year either as an Individual or as part of a Walk or Team application.

## **Can a nonprofit organization receive more than one CVS Caremark Volunteer Challenge Grant from January 1 through November 30, 2010?**

A nonprofit organization/school may receive up to a maximum total of \$1,500 from the CVS Caremark Volunteer Challenge Grant Program from January 1 through November 30, 2010.

## **What type of organization is eligible to receive a grant?**

- Public Schools (Pre-K-12)
- Nonprofit Organizations recognized by the IRS as public charities that are tax-exempt under Section 501(c)(3)
- Nonprofit Organizations/schools providing services and/or programs in communities where CVS Caremark colleagues live and work

## **What type of organization is ineligible to receive a grant?**

- Fraternal, Political and Membership Organizations
- Organizations that discriminate against a person or group on the basis of:
  - Age • Race • Ethnicity • Sexual Orientation • Political Affiliation • Religious Belief
- Easter Seals organizations and chapters are not eligible, because of CVS Caremark's national sponsorship of Easter Seals "Walk With Me" events
- Organizations providing services and/or programs in communities where CVS Caremark does not have a business presence
- Organizations that are classified by the IRS as a supporting organization 509(a)(3).

## **When will grant applications be accepted?**

- Grant applications will be accepted starting January 1 through November 30, 2010.

## **How will grant application decisions be made?**

Applications will be reviewed at the end of each month throughout the year. If all of the above-mentioned criteria have been met, the nonprofit organization/school will be awarded a grant. All colleagues will be notified of decisions in writing. When grants are awarded, checks will be sent directly to the nonprofit organization/school, not the colleague.

# 2010 CVS Caremark Volunteer Challenge Grants

## **How to apply for a CVS Caremark Volunteer Challenge Grant**

- Complete the two-part CVS Caremark Volunteer Challenge Grant Application.

**Part One:** *Colleague Application Form* – Select the correct Colleague Application Form that applies (Walk, Individual or Team). This form must be completed by the CVS Caremark colleague submitting the application. In the case of a Walk or a Team Grant, one person should be designated as the coordinating applicant.

**Part Two:** *Nonprofit Organization/School Application Form* – This form must be completed by the nonprofit organization or school.

## **When will grant decisions be made?**

Complete applications are accepted from January 1 through November 30, 2010, or until the annual budget is exhausted. Applications will be reviewed on a first-come, first-served basis. Grant decisions will be announced and grants will be awarded the month after a complete application has been submitted. Incomplete applications will not be considered – no exceptions.

**E-mail Application to:** [cvscaremarkvcg@tpi.org](mailto:cvscaremarkvcg@tpi.org)

OR

**Mail to:** CVS Caremark Volunteer Challenge Grant Program

c/o TPI, 160 Federal Street, 8th Floor

Boston, MA 02110

**A complete CVS Caremark Volunteer Challenge Grant Application must contain all of the information listed below:**

- CVS Caremark Colleague Application Form (Walk, Individual, or Team)
- Nonprofit Organization/School Application Form

**Incomplete applications will not be considered.**

**CVS Caremark Volunteer Challenge Grants are made possible by the  
CVS Caremark Charitable Trust, Inc.**